



OFFICE OF CONGRESSMAN ANTHONY G. BROWN
Maryland's Fourth Congressional District

**MILITARY ACADEMY NOMINATIONS INFORMATION SHEET AND
APPLICATION**

GENERAL INFORMATION

A nomination to one of the United States Service Academies is a distinct and rare honor. Acceptance of an academy appointment involves at least a nine-year obligation to the Service: four years at the academy and at least five years of active duty service (with the exception of the Merchant Marine Academy). The information below is provided to help you complete your application completely, accurately and correctly.

Nominations for military academies in the Fourth Congressional District are competitive. You are urged to apply for a nomination from every available nominating source. These sources include Senator Chris Van Hollen, Senator Ben Cardin, the President and the Vice President. Service-affiliated nominations are also available to children of career officers and enlisted personnel of the armed forces, including active and reserve. Children of deceased or disabled veterans or children of Medal of Honor winners may also receive nominations. Please contact the military academies for more details.

Since academies may award more appointments than are available through Congressional vacancies, more than one nomination is neither required nor of assistance in achieving an appointment. Please advise our office immediately if you are nominated by another source.

NOMINATIONS PROCESS

Each Congressional office uses a selection process designed to meet its particular needs and standards. Please carefully read and follow the specific instructions for each office you seek a nomination from.

If you have not already filed a pre-candidate questionnaire with the Academies of interest to you, please complete and mail the appropriate Academy Information Cards or visit their website.

Upon learning of your interest, the Academy will establish a Prospective Candidate's File for you and send you any pertinent information. **Congressman Brown will not be able to offer a nomination to any student who does not have an open candidate's file at the relevant Academy and has not submitted a completed packet by the deadline.**

You must submit a complete application by the deadline set by our office. Once we receive your application we will create an application file for you. If your file is complete, you will be notified in early November about the scheduled time of your interview before the Service Academy Selection Board.

An interview with Congressman Brown's Service Academy Selection Board is mandatory to receive a nomination.

Applicants will be notified of the nomination decision on their application no later than January 31, 2018.

GUIDELINES AND PROCEDURES

It is the practice of Congressman Brown's office to communicate directly, when possible, with the applicant themselves. We appreciate the enthusiasm and pride parents have for their children and understand their desire to see their children prosper. Success at service academies requires a great deal of maturity and responsibility from those that are admitted. We expect applicants to be able to communicate directly with our office on any questions or inquiries they may have.

Applicants are expected to adhere to the application to provide information for review. For example, applicants should not exceed the word limit on the personal statement, submit more than the allowed amount of letters of recommendations, or submit any supplementary materials. The review board will only consider information contained in the application packet or learned from the interview.

To maintain eligibility for a nomination from Congressman Brown's office, all information submitted to our office must be factual and all deadlines must be met.

REQUIREMENTS FOR NOMINATION

To qualify for a nomination you must be:

- 17 years old but not yet 23 years old to enter all academies, except the Merchant Marine Academy, which has a maximum of 25 years of age.;
- A citizen of the United States;
- Unmarried, not pregnant, and have no legal obligation to support a child or dependent;
- And a legal resident of
 - The Fourth Congressional District of Maryland, for nominations to the Naval Academy, Military Academy (West Point), and the Air Force Academy.
 - The State of Maryland, for nominations to the Merchant Marine Academy.

You must furnish:

- A complete application form
 - The application form is contained in this packet. Formal candidacy is established upon receipt of the completed application. All materials must be submitted as a complete packet. SAT and ACT scores are the only exception; they may be sent directly by the testing service, but must be received by interview date.
- Three letters of recommendation

- Enclosed are forms, which can be used for these letters. Letters may come from teachers (from different disciplines), counselors, employers, coaches, clergy or anyone who knows you well.
- ❑ A current official transcript
 - The transcripts must be official and should include your grade point average, class rank (if available), and your complete junior year course work.
- ❑ Test Scores
 - Applicants are responsible for requesting testing services to provide scores to Congressman Brown's office.
 - **SAT** scores will be sent directly to our office if you indicate **5313** as a score recipient on the SAT registration form.
 - **ACT** scores will be sent directly to our office if you indicate **7446**.
 - When scheduling your test please take into account when we will receive the results. You will not be eligible for a nomination or interview if your SAT or ACT results are not received in the week following the interview date. Interviews will be conducted in November.

BASIS FOR NOMINATION

Nominations are made on the basis of the candidate's academic record, extra-curricular activities, recommendation letters, SAT and/or ACT scores, and an interview with the Fourth District Service Academy Selection Board. Our review committee will also consider the applicants personal character and motivation.

KEY DATES

Deadline for applications – October 17th, 2017
Interview date for those who submitted complete applications – November 2017
Candidates Notified of Nomination Decisions – No later than January 31st, 2018
Candidates notified by academies of appointment decisions – February to May, 2018

FINAL NOTES

All correspondence regarding the service academies should be sent to the following address:

Congressman Anthony G. Brown
Attn: Military Academy Nominations
9701 Apollo Drive, Suite 103
Largo, MD 20774

Inquires may be directed to Ben Wolff at 301-458-2600 or ben.wolff@mail.house.gov.

The complete application packet must be postmarked by October 17, 2017.

MILITARY ACADEMY NOMINATION APPLICATION
CONGRESSMAN ANTHONY G. BROWN
MARYLAND'S FOURTH CONGRESSIONAL DISTRICT

APPLICATION CHECK LIST

This form is to be completed, signed, and returned with your application packet.

I verify that my packet is complete, is factual to the best of my knowledge and includes the following information (please check off each item).

_____ **Application Form, including personal statement**

_____ **Official transcript of high school record**

_____ **Three Letters of Recommendation**

1st Recommendation completed by _____
(Name)

2nd Recommendation completed by _____
(Name)

3rd Recommendation completed by _____
(Name)

_____ **SAT and/or ACT Scores (Please note: This is the only item that may be submitted separately. However, you may include a copy of an official SAT or ACT Report.**

_____ **Recent photograph of applicant**

All of the items that are checked are included in this packet, which must be postmarked by October 17, 2017. I understand that test scores are the only item that may be submitted separately.

Name (Print): _____

Signature: _____

Address: _____

Telephone: _____

Date: _____

PERSONAL STATEMENT

ON A SEPARATE SHEET OF PAPER AND IN 750 WORDS OR LESS, PLEASE PROVIDE A PERSONAL STATEMENT THAT ADDRESSES THE FOLLOWING QUESTIONS.

- (1) Why do you want to attend one of the United States Service Academies?
- (2) What experiences in your life have prepared you for the rigors and demands of life at an academy?
- (3) Given the long term commitment required by attending a service academy where do you see yourself in 10 years, in terms of professional and personal achievement?

NOMINATION INFORMATION AND ACADEMY SELECTION

I HAVE PREVIOUSLY SOUGHT A NOMINATION THROUGH (IF APPLICABLE) _____

WHEN _____ WERE YOU NOMINATED? _____

PLEASE NUMBER THE ACADEMIES IN ORDER OF YOUR PREFERENCE, WITH 1 BEING THE HIGHEST. REMEMBER THAT YOU MUST OPEN A CANDIDATE FILE WITH EACH ACADEMY THAT YOU SELECT.

By selecting a second, third and/or fourth choice, you are indicating you would also accept a nomination to that academy.

____ U.S. Air Force Academy ____ U.S. Merchant Marine Academy
____ U.S. Military Academy ____ U.S. Naval Academy

I am not a legal resident of the Fourth Congressional District but I am a legal resident of Maryland and am only seeking a nomination to the Merchant Marine Academy:

Yes___ No___

PLEASE READ BEFORE SIGNING: I have read the Information Sheet explaining the nominating procedure and am familiar with the requirements.

I certify that I am a legal resident of the Fourth Congressional District of Maryland or that I am a legal resident of Maryland seeking a nomination for the Merchant Marine Academy.

I understand that, if my application packet is not postmarked by the October 17, 2017 deadline, I will not be scheduled for an interview and given final consideration for a nomination.

SIGNATURE _____ DATE _____

I hereby give permission to Congressman Brown's office to include my name in promotional material and/or provide my contact information to any local media who may be interested in contacting me if I receive a nomination and/or appointment to a US Service academy.

Please check: YES _____ NO _____

**COVER SHEET FOR RECOMMENDATION LETTER
FOR MILITARY ACADEMY NOMINATION**

Congressman Anthony G. Brown
9701 Apollo Drive
Suite 103
Largo, MD 20774

NAME OF CANDIDATE (please print):

The following is my appraisal of the candidate, assessing his/her promise as a student at a United States Service Academy and as an officer in the United States Military. You may use **ONE** separate piece of paper.

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____

ADDRESS: _____

LENGTH AND NATURE OF ACQUAINTANCE, INCLUDING TITLE AND AFFILIATION:

STUDENTS HAVE BEEN ADVISED THAT THIS FORM MUST BE INCLUDED IN THEIR APPLICATION PACKET, WHICH MUST BE POSTMARKED BY OCTOBER 17, 2017. DO NOT SUBMIT SEPARATELY.

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