



**OFFICE OF CONGRESSMAN ANTHONY G. BROWN**  
*Maryland's Fourth Congressional District*

**MILITARY ACADEMY NOMINATIONS INFORMATION SHEET**  
**APPLICANTS FOR THE CLASS OF 2023**

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**GENERAL INFORMATION**

A nomination to one of the United States Service Academies is a distinct and rare honor. Acceptance of an academy appointment involves at least a nine-year obligation to the Service: four years at the academy and at least five years of active duty service (with the exception of the Merchant Marine Academy). The information below is provided to help you complete your application completely, accurately and correctly.

Nominations for military academies in the Fourth Congressional District are competitive. You are urged to apply for a nomination from every available nominating source. These sources include Senator Chris Van Hollen, Senator Ben Cardin, the President and the Vice President. Service-affiliated nominations are also available to children of career officers and enlisted personnel of the armed forces, including active and reserve. Children of deceased or disabled veterans or children of Medal of Honor winners may also receive nominations. Please contact the military academies for more details.

A nomination is required to gain an appointment to a service academy. However, it does not guarantee admission; the number of young people receiving nominations is far greater than the amount of appointments available. The decision to admit a nominee to a service academy is entirely at the discretion of each academy's admission's processes.

**NOMINATIONS PROCESS**

Each Congressional office uses a selection process designed to meet its particular needs and standards. Please carefully read and follow the specific instructions for each office you seek a nomination from.

If you have not already filed a pre-candidate questionnaire with the Academies of interest to you, please complete and mail the appropriate Academy Information Cards or visit their website.

Upon learning of your interest, the Academy will establish a Prospective Candidate's File for you and send you any pertinent information. Congressman Brown will not be able to offer a nomination to any student who does not have an open candidate's file at the relevant Academy and has not submitted a completed packet by the deadline.

## GUIDELINES AND PROCEDURES

To be considered for a nomination from Congressman Brown, you must submit a complete application and supporting materials by October 19, 2018.

Once we receive your application we will create a file for you. If your file is complete (see components needed below), you will be notified about the scheduled time of your interview before the Service Academy Selection Board. The Board is a group of volunteers selected by Congressman Brown to interview and evaluate nomination applicants. An interview with Congressman Brown's Service Academy Review Board is mandatory to receive a nomination. Interviews will only be held on November 17, 2018.

Applicants will be notified of the nomination decision on their application no later than January 31, 2019.

It is the practice of Congressman Brown's office to communicate directly with the applicant themselves, when possible. We appreciate the enthusiasm and pride parents have for their children and understand their desire to see their children prosper. Success at service academies requires a great deal of maturity and responsibility from those that are admitted. We expect applicants to be able to communicate directly with our office on any questions or inquiries they may have.

Applicants are expected to adhere to the application to provide information for review. For example, applicants should not exceed the word limit on the personal statement, submit more than the allowed amount of letters of recommendations, or submit any supplementary materials. The review board will only consider information contained in your application packet or learned from the interview.

To maintain eligibility for a nomination from Congressman Brown's office, all information submitted to our office must be factual and all deadlines must be met.

## REQUIREMENTS FOR NOMINATION

**To qualify for a nomination you must be:**

- 17 years old but not yet 23 years old to enter all academies, except the Merchant Marine Academy, which has a maximum of 25 years of age.;
- A citizen of the United States;
- Unmarried, not pregnant, and have no legal obligation to support a child or dependent;
- And a legal resident of
  - The Fourth Congressional District of Maryland, for nominations to the Naval Academy, Military Academy (West Point), and the Air Force Academy.
  - The State of Maryland, for nominations to the Merchant Marine Academy.

## APPLICATION COMPONENTS AND CHECK LIST

The following is a detailed list of the components of a complete application. Please use this list to ensure you have arranged for the proper information to be sent to Congressman Brown's office.

- A complete application form
  - The application form may be found at <https://anthonybrown.house.gov/services/military-academy-nominations>.
  - The application includes basic information, a short personal statement, a resume of activities and leadership, an order of preferences for the academies and other information.
- Two letters of recommendation
  - Letters of recommendation may be sent via mail or electronically to the addresses listed below.
- Official transcripts for high school and college courses
  - Official transcripts from every high school and college-level school you have attended. Your current transcript should include your grade point average, class rank (if available), complete junior year course work and the classes you are currently taking in your senior year. Transcripts must be sent by mail directly from your school's registrar.
- Official Test Scores
  - Applicants are responsible for requesting testing services to provide official scores to Congressman Brown's office. Copies or screenshots will not be accepted. You may send scores when you take the test or via the testing service afterward.
  - **SAT** scores will be sent directly to our office if you indicate **5313** as a score recipient on the SAT registration form.
  - **ACT** scores will be sent directly to our office if you indicate **7446**.
  - When scheduling your test please take into account when we will receive the results. You will not be eligible for a nomination or interview if your SAT or ACT results are not received in the week following the interview date.

**These components must be furnished by October 19, 2018.**

### BASIS FOR NOMINATION

Nominations are made on the basis of the candidate's academic record, extra-curricular activities, recommendation letters, SAT and/or ACT scores, and an interview with the Fourth District Service Academy Review Board. Our review committee will also consider the applicants personal character and motivation.

### KEY DATES

Deadline for applications and supporting documents – October 19th, 2018  
Interview date for those who submitted complete applications – November 17, 2018  
Candidates Notified of Nomination Decisions – No later than January 31st, 2019  
Candidates notified by academies of appointment decisions – February to May, 2019

## CONTACT

All correspondence regarding the service academies should be sent to the following addresses:

*Transcripts and Letters of Recommendation*

Congressman Anthony G. Brown  
Attn: Military Academy Nominations  
9701 Apollo Drive, Suite 103  
Largo, MD 20774

*Letters of Recommendation Only*

[MD04.AcademyNominations@mail.house.gov](mailto:MD04.AcademyNominations@mail.house.gov)

Questions? Please contact Ben Wolff at 301.458.2600 or the email address above.

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